

**BANQUET FACILITIES ARE AVAILABLE FOR WEEKEND RENTAL
PLEASE CALL THE CENTER FOR RATES AND AVAILABILITY**

PARKING LOT	Large, convenient parking lot with 12 handicapped spaces. Secure and brightly-lit at night.
ENTRANCE	A canopy covers the front entrance from the curb to the door.
RECEPTION	A reception area has a Chippendale style sofa and matching wing-back chairs.
DINING HALL	The room is 40' x 80' and accommodates approximately 200. Sunny/bright with large picture windows. Over 50 banquet tables are included with rental, as well as upholstered arm chairs. On arrival, you will find 20 tables set up (20 tables seat 120 people). Tables are rectangular, 30" x 72".
KITCHEN	6-Burner Gas Range with Built-In Grill and Broiler. Steam Table (4-well) Microwave Oven Refrigerator 200 Lb. Ice Making Machine Triple Stainless Sink 100-cup Coffee Urn Freezer (Please request freezer in advance) 2 Stainless Steel Food Preparation Islands, plus additional counter space. 3 Pass-Thru's from Kitchen to Dining Room. Convenient door from kitchen to parking lot. PLEASE NOTE THAT POTS AND PANS ARE NOT AVAILABLE
AUDIO-VISUAL EQUIPMENT	CD and Cassette Player. (Broadcasts over 14 speakers in Dining Room ceiling.) Microphone at either end of Dining Room for announcements. Giant Screen TV with VHS VCR, and DVD Player. Large Pull-down projection screen.
OTHER AMENITIES	Alcohol may be served to adults. Building is "Non Smoking".
STAFF RESOURCES	A Security Guard will open the building for you and stay during event. The guard is authorized to accept any food if you are willing to provide it.
HOURS	The Center is available for 7-hour time periods, to include setup/ decorating time, party time and cleanup time.
FOGGERS	Sorry, no Fogging or Hazing Machines ... they set off the Smoke Alarm.
CONFETTI	Sorry, no confetti ... you will be pleased, tho', as it will save you a lot of time cleaning up as it is so difficult.
SILLY STRING	Sorry, no silly string allowed as it is also difficult for you to clean up